

Minutes of the Finance & General Purposes meeting held on the 7th April 2026 at 6.00PM

Councillors present: Cllr Hywel Williams, Cllr Adrienne Edwards, Cllr Cadi Evanson, Cllr Richard Parry, Cllr Alan Williams, Cllr John Chorlton, Cllr Pip O'Neill, Cllr Susan McGinn, Cllr David Hughes, Cllr Glyn Haynes, Cllr Charlotte Morrison, Cllr Beryl Warner B.E.M.

In Attendance: Robert Henderson (Town Clerk)
Alex Williams (Administrative Assistant)

1. To ask the question, any member or Councillor making a recording of this meeting?
Yes, Alex is taking minutes of the meeting.

2. Apologies of absence were received from Cllr Ann Kennedy, Cllr Ailia Lewis M.B.E, Cllr Vaughan Williams, Cllr Keith Roberts.

3. No declaration of interest was received from any Councillor during this meeting.

4. Minutes of the previous meeting were proposed, first & seconded to be of true record.

5. Payments & Receipts

The Payments & receipts were proposed to be of true record for the months of January & February.

5.a. Credit Card Statement January & February

The Credit Card statements were proposed, first & seconded to be of true record for the months of January & February.

Cllr Parry added that he would like to commend the deputy clerk for all the hard work that he does separating all payments & receipts into separate cost centres and the time that it takes to put them in. it was also stated that the reports are now easier to understand & read during the meetings. The Town Clerk thanked the Council for their comments and advised that they would be passed to the Deputy Clerk on his return to work.

6. Revert to full council.

It was proposed, first & seconded to revert to full council.

7. To adopt the following policies.

It was proposed first and seconded to adopt the following policies & procedures
GDPR, Social Media, Safeguarding, Equality & Diversity, Volunteer Policy, Whistleblowing, Publication Scheme, Freedom of Information, Wellbeing Policy & the Town Councils Strategic Plan.

8. Donation Requests

The Town Clerk gave a brief overview of the donation requests which were received, it was asked by Cllr Susan McGinn how much is within the budget to make donations for the financial year and the Town Council would resolve to donate £100 to the Anglesey Overture Project. £50 to St Marys School & £100 to Gwelfor Majorettes. It was discussed that the budget should only cover groups within Holyhead, it was proposed, first and seconded that these donations would be made.

9. Motion to exclude press & public

Proposed, first & seconded to exclude press & public

10. Private matter

The clerk read out a previously prepared statement that he had put together and due to the ongoing concerns of being threatened with court & legal action that it would be in the Councils rights for any correspondence to go through the Councils solicitor. He advised the committee that this matter should not leave the chamber or be discussed outside of. The matter has been dealt with accordingly through the Council and any requests have been fulfilled by the member of public. The Clerk sought advice from the Isle of Anglesey County Council's legal department and they advised that the next steps would now be to have our solicitors act of the Town Council's best interests. The Town Clerk requested that the Council take a vote whether to direct this member of public to the Councils solicitors for any further correspondence.

After a unanimous vote, it was proposed, first & seconded that the Council would now contact the solicitors.

11. Revert to F&GP

It was proposed, first & seconded to revert to F&GP.

The meeting concluded at 18.50PM